

30 July 1956

MEMORANDUM FOR:

Mr. D. J. Clia on, Department of State
Col. G. S. Lander, Department of the Army
Capt. R. E. Styles, Department of the Navy
Lt. Col. H. K. Avery, Department of the Air Force

FROM: Vice Chairman, NIS Committee

SUBJECT: NIS Dissemination Requirements--FY 1957

1. Enclosed herewith is a list of all NIS elements scheduled for production in FY 1957.

2. It is requested that members of this Committee determine the requirements of their respective agencies, and indicate under the column headed "Unbound" the number of copies desired for each individual NIS element. The requirement for NIS binders should be indicated under the column headed "Bound", and if the requirement is the same for all areas the number desired may be shown only opposite the first area listed (NIS 1), with notation of "All Areas". If the binder requirement varies for the different areas, then the number required must be shown opposite each NIS Area number. With respect to the NIS binders, they are now being prepared without a Volume number printed on the front to permit greater flexibility in their use.

3. It is requested that the enclosed form be completed and submitted at the earliest possible date.

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R. H. BOBERG

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